



**Chandigarh Renewal Energy, Science & Technology  
Promotion Society (CREST)**

*Under the Aegis of Department of Science & Technology, Chandigarh Administration), Paryavaran Bhawan, First Floor, Sec-19B, Madhya Marg, Chandigarh. ☎ 0172-2703982, 2771919*

Application for release of capital subsidy on installation of  
**Grid Connected Solar Power Plant**

To be submitted by each beneficiary to SNA i.e. CREST separately for each system

Paste your Photo

1.	Name of beneficiary with complete postal address, telephone, fax number and e-mail address for correspondence purpose.	
2.	Proof of identity and address of the beneficiary (self attested copy of any of these: voter I-card, bank passbook, Electricity bill, Passport, ration card, Government I-card, plot allotment letter etc.)	
3.	Category of beneficiary (Commercial/ Domestic/ Industrial/ Institution/ Government/ Social Sector/ Others)	
4.	Electricity Service Connection No.	
5.	Place of installation of the system	
6.	SPV Power Plant capacity on kWp	
7.	Type of metering arrangement on system installed (Net metering/ Gross Metering)	
8.	Date of commissioning of the system	
9.	Name and address of, EPC Contractor/ installer/ manufacturer/ supplier i.e. empanelled by CREST with complete address, phone no. and e-mail etc.	
10.	Total Expenditure incurred on the system with 5 year CMC (copy of invoice to be attached)	
11.	Amount of capital Subsidy sought from the MNRE, GOI, as decided by MNRE, time to time	
12.	Certified that we have not availed any soft loan under MNRE interest subsidy scheme from of banks /FIs and will also not be availing that in future for the above system. We have not availed any capital subsidy on this same system from MNRE, GOI,/ CREST or any other agency till date. We further undertake that incase, if, we sell the said SPV power plant to another, it shall be intimated to CREST within 10 days.	

Date .....

**Signature with Name & Seal  
of Head of beneficiary**

**Project Completion Report for Grid Connected Rooftop Solar Photovoltaic Power Plant**

**Technology Description & System Design/Specification**  
**(Compliance to BIS/IEC Standards is mandatory)**

**Project Capacity**

<b>Capacity (kWp)*</b>	:	
------------------------	---	--

**1. Module**

Module Make in India	:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Capacity/Power of each PV Module (Wp)	:	Capacity/Power	<input type="checkbox"/>	Nos.	<input type="checkbox"/>
		Capacity/Power	<input type="checkbox"/>	Nos.	<input type="checkbox"/>
		Capacity/Power	<input type="checkbox"/>	Nos.	<input type="checkbox"/>
Cumulative Capacity of Modules(kWp)	:	<input type="text"/>			
Solar Cell technology (Category) (Thin Film / Mono Crystalline / Poly Crystalline/ any other )	:	<input type="text"/>			
Module efficiency (in Percentage)	:	<input type="text"/>			

**2. Inverters**

Type of Inverter	:	<input type="text"/>			
Make of Inverter	:	<input type="text"/>			
Capacity/Power of each PCU/Inverter (VA)*	:	Capacity/Power	<input type="checkbox"/>	Nos.	<input type="checkbox"/>
		Capacity/Power	<input type="checkbox"/>	Nos.	<input type="checkbox"/>
		Capacity/Power	<input type="checkbox"/>	Nos.	<input type="checkbox"/>
Capacity/Power of PCU/Inverters (KVA)	:	<input type="text"/>			
Inverter efficiency (Full Load) (in percentage)	:	<input type="text"/>			

**3. Battery Bank**

<b>Without Battery</b>	<input type="checkbox"/>	<b>With Battery</b>	<input type="checkbox"/>		
Capacity of Battery bank (Ampere(Ah), Voltage and kWhr)	:	Nos.	<input type="checkbox"/>	Ampere (Ah):	<input type="checkbox"/>
		Voltage	<input type="checkbox"/>	kWhr :	<input type="checkbox"/>
Type of Battery proposed (VRLA/LMLA/Tubular/Others)	:	<input type="text"/>			

#### 4. Metering Arrangement

Details of Metering (Net Metering/ Feed in Tariff / others )	:	<input type="text"/>
Type of Meters	:	<input type="text"/>
Make of Meter	:	<input type="text"/>

#### 5. Other Information

Units of electricity generated by the solar plant as per meter (in KWh)	:	<input type="text"/>
Monitoring Mechanism (Self Certification/ Third Party Certification/ Online Remote Monitoring)	:	<input type="text"/>
No. of personnel to be trained in O & M	:	<input type="text"/>
Task & Expected Schedule (in Months)	:	<input type="text"/>

#### Grid connectivity level

Grid connectivity level phase (Single Phase/ Three Phase)	:	<input type="text"/>
Grid connectivity level Voltage (230V/ 400V/ 440V/ 11kV/ 33kV)	:	<input type="text"/>

#### Costing of Project

Total Cost of Installation*	:	Rs.	<input type="text"/>
-----------------------------	---	-----	----------------------

#### Means of Finance

1. Envisaged Central Financial Assistance from MNRE*	:	Rs.	<input type="text"/>
2. Subsidy from States if any	:	Rs.	<input type="text"/>
3. Contribution of Beneficiaries	:	Rs.	<input type="text"/>
4. Other Source (s) of Funding	:	Rs.	<input type="text"/>

The detailed specifications of each and every part of the system have been provided to the beneficiary along with O&M manual and 5 years warranty and comprehensive maintenance contract is being provided for satisfactory performance of system. The work has been done as per MNRE, GOI guidelines.

Signature with Name and Seal of  
Authorised Signatory of empanelled agency of CREST

Signature with name and Seal of  
Head of beneficiary organisation

*\*In case any manufacturer/supplier is found not sticking to above requirements, his name will be removed from empanelled list of CREST.*

## **Commissioning-Cum-Joint Inspection Report**

This is to certify that the system with the following details has been inspected by us and was found working satisfactorily.

<b>Sr. No.</b>	<b>Description</b>	<b>Remarks</b>
1.	Name of beneficiary with complete postal address, telephone, fax number and e-mail address etc.	
2.	Details of Registration in case of Institutions/ Organisations /Commercial establishment (Registration No. where registered etc.)	
3.	Whether profit making / Non-profit making	
4.	Place of installation of the system	
5.	System capacity in kWp	
6.	Type of system installed (Net Metering/ Gross Metering arrangement)	
7.	Date of commissioning of the system	
8.	Name and address of CREST empanelled manufacturer/supplier/ EPC Contractor/ Installer with complete address, phone no. etc.	
9.	Total expenditure incurred on the system with 5 years CMC (copy of invoice to be attached)	
10.	Amount of the capital subsidy sought from MNRE	

*Dated:*

Signature with Name and Seal of  
Authorised Signatory of Empanelled agency of CREST

Signature with name and Seal of  
Head of beneficiary organisation

Signature of Nodal Agency

Checklist for domestic installation:-

1. Application format.
2. Proof of identity and address of the user (self attested copy of these: voter I-card, bank Passbook, Electricity Bill, Passport, ration card, Government I-card, plot allotment letter etc.)
3. Photograph of the beneficiary.
4. Copy of the invoice
5. Technical specifications confirmation certificate.
6. SLD and Bill of Material.
7. Copy of grid clearance certificate issued by DISCOM.
8. Joint Commissioning Report.
9. Site Photographs (Pre installation)
10. Site Photographs (After installation)